

CM/ECF External User's Guide U.S. Bankruptcy Court, Southern District of Florida	Chapter II Case Opening
	Section 1.3 Assign the Judge and Trustee

III. Assign the Judge and Trustee

This program will automatically assign the judge and trustee, if applicable. In a Chapter 7 case only, it will also provide; a) the Meeting of Creditors' date, time, and meeting location, b) the objection to discharge and dischargeability deadlines, and c) if the petition is an asset case, the deadline for creditors to file their proofs of claim.

- STEP 1 Select **Bankruptcy** from the main menu.
- STEP 2 The **Bankruptcy Events** screen will display. Click **Judge/Trustee Assignment**.
- STEP 3 CM/ECF will automatically display a judge and when applicable, a trustee and Meeting of Creditors information with related deadlines. A confirmation screen will display when completed.

NOTE: All judge and trustee case assignment is random. A party seeking to assign the same judge to related cases must file a Motion for Joint Administration after a case is filed.

The assigned judge/trustee program will automatically assign the following events:

- Chapter 7 No Asset Case = Judge, Trustee, 341 Meeting date, time, location, and discharge/dischargeability complaint deadlines.*
- Chapter 7 Asset Case = Judge, Trustee, 341 Meeting date, time, location, proof of claim bar date and discharge/dischargeability complaint deadlines (if applicable).*
- Chapter 11 = Judge*
- Chapter 12 = Judge*
- Chapter 13 = Judge, Trustee*